

## **Workforce Board**

25 July 2013

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The **Workforce Board** will be held on **Thursday 25 July 2013** at **11.30am**, in the **Westminster Suite (8<sup>th</sup> floor)**, **Local Government House, Smith Square, London SW1P 3HZ**. Refreshments will be available on arrival. Lunch will be available in the Westminster Suite side room after the meeting.

Please note that there will be a meeting for Lead Members in the **Millbank Room (8<sup>th</sup> floor)** at **10.30am**. Refreshments will be available in the meeting room on arrival.

### **Apologies**

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

<b>Labour:</b>	Aicha Less: 020 7664 3263 email: <a href="mailto:aicha.less@local.gov.uk">aicha.less@local.gov.uk</a>
<b>Conservative:</b>	Luke Taylor: 020 7664 3264 email: <a href="mailto:luke.taylor@local.gov.uk">luke.taylor@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office: 020 7664 3235 email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>
<b>Independent:</b>	Group Office: 020 7664 3224 email: <a href="mailto:independent.group@local.gov.uk">independent.group@local.gov.uk</a>

### **Attendance Sheet**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

### **Location**

A map showing the location of Local Government House is printed on the back cover.

### **Contact**

Jonathan Yeates - Tel: 020 7664 3259; e-mail: [jonathan.yeates@local.gov.uk](mailto:jonathan.yeates@local.gov.uk)

### **Carers' Allowance**

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £6.19 per hour is available to cover the cost of dependants (ie. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

### **Guest WiFi in Local Government House**

This is available in Local Government House for visitors. It can be accessed by enabling 'Wireless Network Connection' on your computer and connecting to LGH-guest, the password is 'Welcome2010LG'.